



**CITY OF HOUSTON**  
**FINANCE DEPARTMENT**  
Strategic Procurement Division

**Sylvester Turner**  
Mayor

Jerry Adams  
Chief Procurement Officer  
P.O. Box 1562

Houston, Texas 77251-1562  
<https://purchasing.houstontx.gov>

March 28, 2018

**SUBJECT:** Letter of Clarification No. 1 – RFQ S67-Q26565 for Various Legal Services for the Legal Department

**TO:** All Prospective Proposers:

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This letter of Clarification is issued to provide the **Dial-In Conference Number** for Pre-Submittal Conference Meeting, Thursday, March 29, 2018 @ 10:00 am.

1. Dial-in Number: **(605) 472-5616**  
Access Code# **726990**

When issued, Letter(s) of Clarification shall automatically become a part of the Bid documents, and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Proposer to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response on this Solicitation, Bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Solicitation.

Should you have any questions or need further clarification regarding this Proposal, please contact Brenda Chagoya at (832) 393-8723.

Sincerely,  
*Brenda Chagoya*  
Division Manager